

Grant Application Form (2017/2018)

Please indicate which grant
you are applying for

Community Grant-

S106 Grant-

Flood Grant-

Project Title

1 Organisation Details:

Organisation Name

Official or registered address

Telephone No Postcode:
E-mail:

Name of main contact Position

Does this person have official authority to submit this application? Yes No

Address for contact person if different from above

Telephone No Postcode:
E-mail:

Date organisation established or incorporated Type of organisation

If a Registered Charity, please give number VAT registration number (if any)

Is this application from a consortium of organisations? Yes* No

*If yes, please list included organisations:

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| |
| |

2 Membership and Usage

Are you a membership organisation?

Yes

No

If yes, is membership open to all?

Yes

No

What is your current membership?

110

What are the annual membership fees?

£25.00, concession £10.00

3 Bank Account Details

Account Name

Kirkbymoorside Town Brass Band

Sort Code

4 0 - 2 6 - 1 5

Account Number

7 1 0 0 3 6 0 7

Address

HSBC Bank,plc, 5 Piercy End, North Yorkshire, Kirkbymoorside, York

Postcode

YO62 6DQ

4 Project Details

Where will the project take place

The Bandroom, Manor Vale, Kirkbymoorside, YO62 6EG

When is the project expected to:

Start

September 2017

Finish

March 2018

Please summarise your project (100 words maximum)

The project is to build a substantial extension on to the rear of the existing bandroom in Manor Vale Kirkbymoorside. This will involve the demolition of the existing Scout hut, the removal of earth and the construction of a steel portal frame concert hall complete with staging area as well as customary toilet and storage facilities.

Why is the project needed?

The bands teaching efforts have grown exponentially in recent years and have outgrown the current bandroom. The Scout Hut is dilapidated and is not conducive to the development of Scouting activities in the town. A new hall will provide premises to allow both music teaching and Scouting to grow. It will also provide a tailor made concert hall for the band now that the Kirkbymoorside Memorial Hall is to be renovated with a reduced capacity, making it unsuitable for the band's needs. The new hall is not however to be used in a way that will compete with the existing use of the Memorial Hall.

Please give details of any consultation undertaken in planning your project with either the wider community or target audience for the project eg parish plan or questionnaire

We have consulted members of Kirkbymoorside Town Council, 1st Kirkbymoorside Scout group, Band members and the townsfolk of Kirkbymoorside.

Please indicate how you will measure the success and impact of your project

We will measure the success and impact of the project by maintaining and improving the membership of the Scouts, Cubs, Junior Band, Learner Band, Beginners Band, Community Band and the the Senior Band. The impact of the improvement for concerts will be significant, the new hall being single storey with wheel chair access and modern facilities, will greatly enhance the enjoyment of all who use the building.

How does your project meet the priorities of the Council?

This project will benefit a great number of young people in the Town. It will greatly enhance both the existing Scout hut facility and create much more space for the activities of our various younger brass groups. Hopefully this will help to create greater social cohesion in Kirkbymoorside.

Please give details of any special fundraising activities for the project

The Band has been fundraising for more than 2 years. We have raised £19,000.00 to date from a wide range of band activities (shown under "Own Funds"). Pledges received include two offers of financial help of £45 000 in total (included under "Local Fundraising"), which await further progress with the development. Other funds have already been advanced (also under "Local Fundraising"). The builders estimate is aged and may need increasing for inflation, but we hope to carry out some work included in his costing using volunteers from within our own and the Scouts membership. We still have a financial shortfall but we are determined that the project will be completed and that construction work will begin once the contract with the builder has been finalised.

5 For capital projects only

Is planning permission required?

Yes No

If yes, please indicate status of the application with dates

Applied for: (date) 01/06/2015

Granted: (date) 02/10/2015

Outline, Full, Listed building

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Does your organisation own the property for which you are seeking a grant

Yes No

If no, do you have a lease on the property?

Yes No

Please give the name of the person or organisation who own the building

Kirkbymoorside Town Brass Band

The length of any lease and unexpired term:

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| |
|--|

6 Project Budget

Expenditure - *List items of expenditure*

| Capital Costs | Amount (£) |
|----------------------------------------------------------------------------------|--------------|
| Buider's cost (excluding VAT - band has zero rate VAT approval for this project) | £285,197.00 |
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| | |
| | |
| | |
| VAT | |
| Total Capital Cost (a) | £285,197.00 |
| Revenue Costs (Community grant only) | Amount (£) |
| | |
| | |
| | |
| | |
| | |
| Total Revenue Cost (b) | £ 0.00 |
| | |
| Total Cost (a+b) | £ 285,197.00 |

Income - *please specify how you will pay for the project*

| | Amount (£) |
|-----------------------------------------|--------------|
| Ryedale District Council Grant required | £ 5,000.00 |
| Own funds | £ 19,000.00 |
| Local fundraising | £ 213,247.00 |
| VAT (if able to reclaim it) | £ 0.00 |
| In Kind (eg volunteer time) | £ 20,000.00 |
| Other | £ 27,950.00 |
| Total Income (c) | £ 285,197.00 |

Please note, your Total Costs (a+b) must equal your Total Income (c). For Community and Flood grants, the grant requested must not be more than £5,000 or 25% of Total Costs (whichever is the lesser) unless you are requesting a grant for project costs of up to £1,000.

7 Declaration: I declare that:

- The information on this application form and the supporting information enclosed with it is accurate to the best of my knowledge
- The project falls within the organisation's purposes
- My organisation has power to accept a grant subject to the grant conditions stated

The application form should be signed by the Chairman or Chief Executive of the applicant organisation*.

Signed Date

Name Position

*An electronic signature is acceptable and can be entered below:

Checklist

Please check that the following are included with your application

✓

Copy of your constitution, e.g. trust deed, Memorandum and Articles of Association, set of rules



Two years audited or otherwise certified accounts including your last complete financial year (if required)



Details of any research, or consultation, which has informed the development of the project



Evidence of match funding commitments, formal grant offer letters



Two competitive estimates for all capital works



Relevant plans and drawings



Business Plans and Annual report (if required)



Please return completed forms to: grants@ryedale.gov.uk